



CLUB COVID-19 OFFICER ROLE DESCRIPTION

To keep angling activities safe for participants, coaches & volunteers all Angling Cymru Clubs are required to appoint a Covid-19 Officer whose role is to implement safety procedures within the club.

Purpose

To manage the Club's return to fishing, implementing Welsh/UK Government & Angling Cymru's restrictions & guidance for the management of Covid-19 risk in their Club's activities.

Role Summary

- Operate as the single point of contact for the club in relation to communication with & from Angling Cymru
- Implement & manage the phased return to fishing activities in the Club
- Undertake the risk assessment for the Club. Each venue used should have its own risk assessment
- Ensure the Club Committee is briefed on the guidance & procedures required to minimise risk of contracting Covid-19.
- Form a Covid Committee to support the Covid-19 Club Officer in carrying out these procedures.
- Provide training for those support roles (e.g. screening, cleaning) as required.
- Take the lead on carrying out pre-return screening & session screening.
- To be responsible for following up on any health issues raised on the screening forms.
- To ensure that any data collected is collected & stored within the Club's data management policy.
- To be responsible for the process to be followed in the event of any Club member with suspected or confirmed Covid-19 informing the Club of this.
- To be responsible for following the process in the event of a Club member becoming unwell during the session.
- To keep up to date with the latest developments of Covid-19 by email from Angling Cymru &/or visiting the website page.
- To report any confirmed cases of Covid-19 amongst club members to Angling Cymru.
- To communicate & liaise with Club Coaches & volunteers with regards to the procedures & guidelines that need to be followed.
- Disseminate relevant Covid-19 related information to members & parents within the club.
- Regularly liaise with, & report to the Club Chair.