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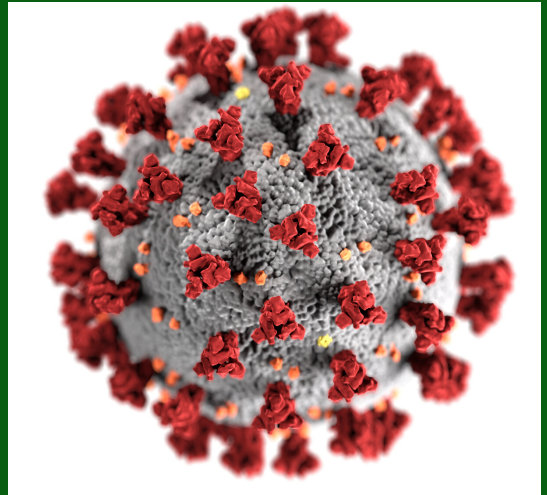
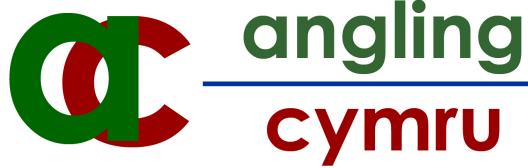
cymru

Club Covid-19 Officer Guidance

#fishsafewales



Version 2

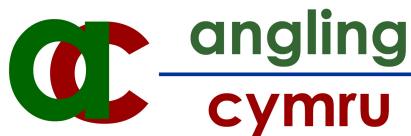


This guidance is correct at the time of publishing & is subject to change at short notice due to the nature of the uncertainty of the Coronavirus Pandemic. The most up to date information will always be on our website.

Please ensure that along with this guidance you check the latest information from Welsh Government in key areas such as social distancing, gatherings, businesses, cleaning & sanitising.

Each Club will need to appoint a Covid-19 Officer to lead on the procedures that need to be implemented to minimise the risk of contracting the virus. This person could be your Club Welfare Officer, Coach or anyone with health & safety experience.

Club Covid-19 Officer Role



To keep angling activities safe for participants, coaches & volunteers all Angling Cymru Clubs are required to appoint a Covid-19 Officer whose role is to implement safety procedures within the club.

Purpose

To manage the Club's return to fishing, implementing Welsh/UK Government & Angling Cymru's restrictions & guidance for the management of Covid-19 risk in their Club's activities.

Role Summary

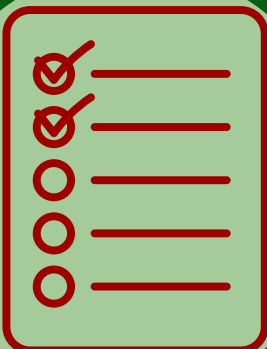
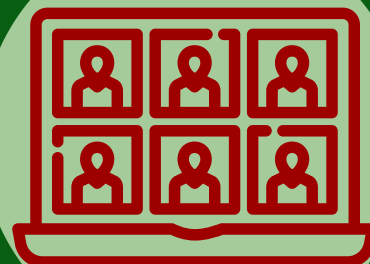
- Operate as the single point of contact for the club in relation to communication with & from Angling Cymru
- Implement & manage the phased return to fishing activities in the Club
- Undertake the risk assessment for the Club. Each venue used should have it's own risk assessment
- Ensure the Club Committee is briefed on the guidance & procedures required to minimise risk of contracting Covid-19.
- Form a Covid Committee to support the Covid-19 Club Officer in carrying out these procedures.
- Provide training for those support roles (e.g. screening, cleaning) as required.
- Take the lead on carrying out pre-return screening & session screening.
- To be responsible for following up on any health issues raised on the screening forms.
- To ensure that any data collected is collected & stored within the Club's data management policy.
- To be responsible for the process to be followed in the event of any Club member with suspected or confirmed Covid-19 informing the Club of this.
- To be responsible for following the process in the event of a Club member becoming unwell during the session.
- To keep up to date with the latest developments of Covid-19 by email from Angling Cymru &/or visiting the website page.
- To report any confirmed cases of Covid-19 amongst club members to Angling Cymru.
- To communicate & liaise with Club Coaches & volunteers with regards to the procedures & guidelines that need to be followed.
- Disseminate relevant Covid-19 related information to members & parents within the club.
- Regularly liaise with, & report to the Club Chair.

First Steps For Your Club



Appoint a Club Covid-19 Officer - this could be your Welfare Officer, a Coach or other person with health & safety knowledge

Convene a Club meeting - create a team of people to support the Club Covid-19 Officer

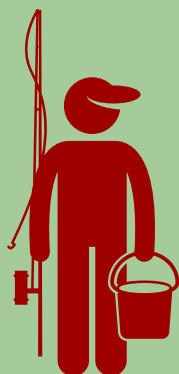


Create a plan for your club & put procedures in place to minimise risk to members & others.

Communicate your plan to your members & parents.



Considerations



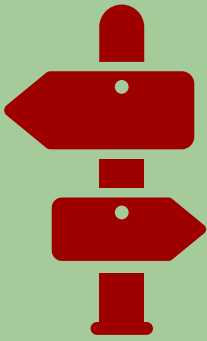
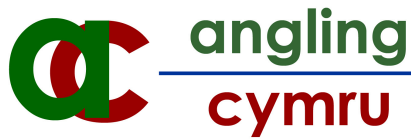
Club competitions or organised pleasure angling sessions currently are subject to a maximum of 30 people. This number includes organisers. Use the Competition Guidance on our website to put measures into place to minimise risks.

Club facilities are subject to Welsh Government regulations. Check their website for the latest information. A separate risk assessment will be required for these premises.



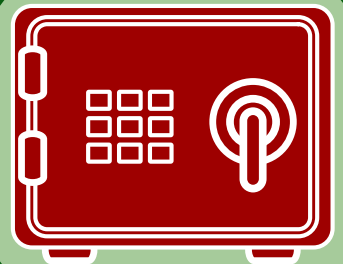
Clubs hiring out equipment will need to put into place procedures for cleaning & sanitisation between users. These need to be built into your venue risk assessment.

Record Keeping



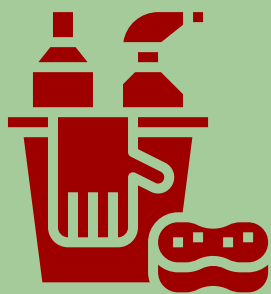
Give members & others clear information. Let them know what information you need, why you need to keep it & for how long.

Follow your Data Protection Policy for storage of the information you collect. Follow Welsh Government guidance on the duration of record keeping.



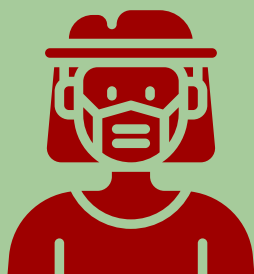
All these records are confidential. Access to information should be restricted.

Cleaning & PPE



Consider what cleaning & sanitising materials you will need. Follow current Welsh Government guidance on which products to use.

Consider the PPE you will need to wear if a person requires First Aid. We recommend a face covering, gloves & apron.



Consider the times when organisers or volunteers should wear PPE during sessions - weighing catch, cleaning equipment & others. Volunteers will need training in these areas

What to do if a person reports symptoms or tests positive after a session?



Symptoms within 48 hours of a club session?
Get a test - book online or call 119
Inform Club Covid-19 Officer & self isolate

Club Covid-19 Officer will contact everyone who attended the session & advise them that a person has developed symptoms



Club Covid-19 Officer will contact everyone who attended the session & advise them that they will need to self isolate for 14 days

Consider cancelling future sessions.
Follow latest Welsh Government guidance on self isolation



Useful Information



The most up to date information & guidance will always be on our website - click on the Covid-19 link.
www.anglingcymru.org.uk



Institute Fisheries Management
www.ifm.org.uk



Llywodraeth Cymru
Welsh Government

Welsh Government Website
www.gov.wales



GIG
CYMRU
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Cymru
Public Health
Wales

Public Health Wales Website
www.phw.nhs.wales